

## To Apply

For more information about becoming an DCF child care provider, visit [www.dcf.ks.gov](http://www.dcf.ks.gov), contact the nearest DCF Office by calling (888) 369-4777 or call the Child Care Resource and Referral Office at (877) 678-2548.

Kansas Department for Children  
and Families  
DCF Administration Building  
555 S Kansas Ave  
Topeka, KS 66603 Phone:  
1-888-369-4777  
TTY: (785) 296-1491  
[www.dcf.ks.gov](http://www.dcf.ks.gov)

ES-6010



# Becoming a DCF Child Care Provider



## A Resource Guide



## DCF Child Care Providers

Thank you for your interest in becoming an DCF child care provider for low income families who are eligible for DCF Child Care Subsidy.

Providers must be currently licensed by the Kansas Department of Health and Environment (KDHE).

“I have had the pleasure of doing child care for over 37 years. As a provider, I have had children whose parents are receiving assistance through DCF. If ever I had a question, their response was quick and courteous. They invited me to call again if and when I had more questions. DCF has made me feel they really do care about their clients and we providers are important to them.”

-- Evelyn Easum, Lawrence  
DCF Child Care Provider

## Child Care Subsidy Program

The DCF Child Care Subsidy Program helps families pay for child care costs.

Families must meet income requirements to qualify for child care assistance, and families use this assistance towards the cost of the care from their chosen child care provider.

“The money is always there, and I never have to worry about collecting. Providers who aren’t with DCF have more difficulty collecting from their parents.”

-- Deb Handle, Hays  
DCF Child Care Provider

## Payment

- Parents and providers negotiate amount and frequency of payment for child care services.
- Child care assistance is issued to parents using the Electronic Benefits Transfer (EBT) Vision Card.
- Parents are issued funds on the first of each month.
- Payment is deposited electronically (direct deposit) into the provider’s bank account within two business days of parent’s authorization.
- Providers must enroll with DCF to be eligible for payments from parents.
- By enrolling DCF children, providers who do not currently qualify for tier-one in the Food Program\*, may be reimbursed at the tier-one rate.

\*Child and Adult Care Food Program through the Kansas State Department of Education.

## In-Demand Services

Becoming an DCF child care provider can help keep your slots full.

Over half of the parents who call Child Care Resource and Referral are looking for a provider who is DCF enrolled.

The following special services are in high demand and needed now:

- Alternative-hour child care
- Night and weekend care

“I enjoy working with DCF clients. I had an DCF mom that had been on assistance for four years. When the mom placed her daughter in my care, she participated in a Kansas program that helped her become a happy, self sufficient adult. It was neat to see her self-esteem grow.”

-- Janet Oglesby, Wichita  
DCF Child Care Provider