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| **EES POLICY NO. 23-08-08** | **RE:** **Child Care P-EBT School Year (SY) 2022-2023** |
| **Policy Memo** | **Contact Persons: Sarah van Straaten**  |
| **From:**  Carla Whiteside-Hicks, PhD, EES Director | **KEESM Reference:**  |
| **Date:**  July 24, 2023 |  **Other:** |
| **Primary DCF Areas Affected: EES** | **Where Posted on Web:** <http://content.dcf.ks.gov/ees/KEESM/Policy_Memo/policy_memo_list.htm> |

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The Continuing Appropriations Act, 2021 and Other Extensions Act extends Pandemic EBT (P-EBT) through School Year (SY) 2022-2023. The Act includes P-EBT benefits for a child under the age of 6 who was an active member of a household receiving SNAP benefits in any month from August 1, 2022 – May 11, 2023. For the month of May 2023, a child would have to have been eligible for SNAP benefits anytime between May 1, 2023 – May 11, 2023. If a child was found eligible May 12, 2023 and after, that child would not be eligible for the May benefit. All Child Care P-EBT benefits must be issued no later than September 30, 2023. No Child Care P-EBT benefits will be issued after the September 30, 2023 deadline.

**Child Care P-EBT Eligibility –**

1. The child is a member of a household that is enrolled in SNAP in the benefit month.
2. The child is enrolled in a covered childcare facility (NOTE: Under FFCRA, USDA deems all children under the age of 6 to be enrolled in a covered childcare facility).

NOTE: DCF cannot issue Child Care P-EBT benefits for any month that the child did not receive food assistance.

Child Care P-EBT benefits for children under age 6 as of August 1, 2022, will be issued automatically to eligible children. DCF will identify children under the age of 6 who received food assistance benefits in any of the months from August 1, 2022 – May 11, 2023 and will issue a one-time payment. Those benefits that were unable to be issued automatically will be worked manually by reports. There will be no application process needed or available.

**Benefit Levels –**

 Monthly Child Care P-EBT benefits set by the state as follows:

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| Month | Monthly Benefit |
| August | $18.56 |
| September | $18.56 |
| October | $18.56 |
| November | $18.56 |
| December | $18.56 |
| January | $18.56 |
| February | $18.56 |
| March | $18.56 |
| April | $18.56 |
| May | $8.98 |

NOTE: The total amount that a child is eligible for will be rounded using standard rounding logic (.50 and greater rounds up and .49 and less rounds down).

**Examples:**

* Tessa age 4 received food assistance benefits in the months of August 2022 – February 2023. KEES will identify that Tessa is eligible for Child Care P-EBT for the months of August 2022 – February 2023 for a total of $129.92. KEES will issue a total benefit of $130.00.
* Myles age 2 received food assistance benefits in the months of October 2022 – December 2022 and March 2023 – April 2023. KEES will identify that Myles is eligible for Child Care P-EBT for the months of October 2022 – December 2022 and March 2023 – April 2023 for a total of $92.80. KEES will issue a total benefit of $93.00.
* Stella age 3 received food assistance benefits in the months of August 2022 – September 2022 and household reapplied for food assistance on May 4, 2023 and was found eligible for May 2023 food assistance. KEES will identify that Stella is eligible for Child Care P-EBT for the months of August 2022 – September 2022 and May 2023 for a total of $46.10. KEES will issue a total benefit of $46.00.
* Colton age 2 received food assistance benefits for October 2022 – January 2023 and household reapplied for food assistance on May 24, 2023 and was found eligible for May 2023 food assistance. KEES will identify that Colton is eligible for Child Care P-EBT for October 2022 – January 2023 for a total of $74.24. Colton is not eligible May 2023 Child Care P-EBT as application and eligibility date for food assistance was after May 11, 2023. KEES will issue a total benefit of $74.00.

**Implementation Timeline:**

1. Batch EDBC Run – August 11th and/or August 12th
2. Fall out work begins – August 14th
3. Benefits will be available – August 15th – August 24th

Benefits will be available on a staggered issuance schedule as seen below:

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| August 2023 Child Care P-EBT Issuance Schedule |
| If the clients last name starts with: | The consumer(s) (if eligible) will get their benefits after 6:00am on the: |
| A or BC or DE, F, or GH, I, or JK or LMN, O, P, Q, or RST, U, or VW, X, Y, or Z | 08/15/202308/16/202308/17/202308/18/202308/19/202308/20/202308/21/202308/22/202308/23/202308/24/2023 |

**Undeliverable EBT Card:**

* Review the case in KEES to determine if Food Assistance, TANF, Child Care or P-EBT are open. Check to see if a new address has been reported and not yet data accepted.
	+ Follow normal processes to update the address in KEES.
* If Food Assistance, TANF, Child Care or P-EBT is not open, disregard and delete task.

<http://dcfnet.dcf.ks.gov/EES/Documents/EBT/Undelivered%20Card%20Process.pdf>