KANSAS DEPARTMENT FOR CHILDREN  
AND FAMILIES  
Family Services  
DCF Administration Building  
555 S. Kansas Ave., 6th Floor  
Topeka, KS 66603

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| To: | Regional Directors Economic and Employment Services Program Administrators Economic and Employment Services Staff Prevention and Protection Services Administrators Other Staff |
| Re: | Summary of Changes for Kansas Economic and Employment Services Manual (KEESM) Revision No. 110 effective May 1, 2023 |

**OVERVIEW OF CHANGES**

A brief overview of the major changes is provided below. Other clarifications and technical corrections are also included and described in the next section. Additional technical corrections not mentioned here are being incorporated in KEESM as needed.

**DESCRIPTION, PURPOSE, AND DETAILS OF POLICY CHANGE**

1. Child Care
   1. Changes

None

* 1. Clarifications

None

1. Employment Services
   1. Changes

None

* 1. Clarifications

None

1. Food Assistance
   1. Changes
      1. Death and Prisoner Match – Section 1436 has been modified to reflect that death and prisoner matches are considered unclear and require a notice of match result sent that clearly explains information needed and consequences for failing to respond.
   2. Clarifications
      1. None.
2. TANF
   1. Changes

None

* 1. Clarifications

None

**FORMS (Explanation provided if not mentioned previously in this summary.)**

**APPENDIX (Explanation provided if not mentioned previously in this summary.)**

**MISCELLANEOUS FORMS (Explanation provided if not mentioned previously in this summary.)**

**EFFECTIVE DATE**

**All changes are effective May 1, 2023**

**EFFECT ON LOCAL STAFF (No significant effect if not explained below.)**

**MATERIALS OBSOLETED BY THIS REVISION**

**COORDINATION EFFORTS**

This change was coordinated with staff in Economic and Employment Services (EES), Executive leadership, and the EES Program Administrators.

Sincerely,

Carla Whiteside-Hicks, PhD

Interim Economic and Employment Services Director

CWH:cw