

## Work Program Assessment Protocol

03-08

Based on information gained during the work program assessment, referral for further services should be considered in the following circumstances:

| BARRIER                   | THRESHOLD   | REFERRAL   |
|---------------------------|---|--|
| Learning Disabilities     | Outcome from use of LD Screening Tool indicates further diagnosis is needed.                        | To RS or local psychologist for diagnosis and accommodation assistance; contracted employment service provider.      |
| Low Basic Skills          | A KCS score below 235.  | To Adult Learning Center for KCS diagnostic testing if available; contracted employment service provider.            |
| Poor Work Experience      | Worked less than 13 consecutive weeks of full-time employment in last 12 months.                    | To RS CDC's or private contractor for vocational assessment; contracted employment service provider/work experience. |
| Poor Job Retention Skills | Has lost or quit 3 or more jobs in past 18 months for reasons other than a promotional opportunity. | To RS CDC's or private contractor for vocational assessment; contracted employment service provider/work experience. |
| Physical Health           | Review the Work Readiness Screen and the Self Assessment Form.                                      | To Career Development Center (RS CDC's), RS, or private contractor for vocational assessment.                        |
| Mental Health             | Review the Work Readiness Screen and the Self Assessment Form.                                      | To Community Mental Health Center or private contractor for assessment.  |
| Substance Abuse           | Review the Work Readiness Screen and the Self Assessment Form.                                      | To SRCC for diagnosis, treatment and case management.  |
| Domestic Violence         | Review the Work Readiness Screen and the Self Assessment Form.                                      | To local domestic violence agency or OARS Advocate.  |

RS -Kansas Rehabilitation Services

CDC-Career Development Center

SRCC- Solutions Recovery Care Coordination

KCS-Kansas Competency System