

**NOTIFICATION OF HCBS OR WORKING HEALTHY SERVICES  
REFERRAL/INITIAL ELIGIBILITY/ASSESSMENT/SERVICES INFORMATION**

**TO:** \_\_\_\_\_ **FROM:** \_\_\_\_\_

**I. CONSUMER INFORMATION:**

Name: \_\_\_\_\_ Medicaid ID No: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ SSN: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Responsible Person/Contact: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

**II. ELIGIBILITY INFORMATION: (to be completed by EES Specialist or Social Worker)**

Working Healthy Referral  WORK Referral  Eligibility Information  HCBS Referral

EES Specialist: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

Medicaid Application: Date: \_\_\_\_\_ Case #: \_\_\_\_\_

Status:  Pending  Denial/Ineligible

Non-HCBS Approval (check one)  Medical Card  Spenddown Amount  QMB/LMB Only

Working Healthy Approval, effective date \_\_\_\_\_ Premium(s): \_\_\_\_\_

WORK approval, effective date \_\_\_\_\_

HCBS Approved, effective date \_\_\_\_\_ HCBS Obligation: \_\_\_\_\_ Month: \_\_\_\_\_

**Next Review Date:** \_\_\_\_\_ HCBS Obligation: \_\_\_\_\_ Month: \_\_\_\_\_

Comments: \_\_\_\_\_

**III. HCBS INFORMATION: (to be completed by Case Manager/IL Counselor)**

Medicaid Referral  Service Information

Case Manager/ILC: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

HCBS Waiver Type: \_\_\_\_\_ Placed on Waiting List:  Yes, Date: \_\_\_\_\_  No

Waiver/LOC Threshold Met?  Yes  No Request Withdrawn  Yes  No

Chooses HCBS:  Yes, Date: \_\_\_\_\_  No Monthly Cost (excluding average acute care costs): \_\_\_\_\_

Effective Date of HCBS Services (Approved By Program Manager or Other Authority): \_\_\_\_\_

WORK Service:  Approved  Denied Start Date: \_\_\_\_\_

Comments: \_\_\_\_\_

**4. WORKING HEALTHY INFORMATION (to be completed by Benefits Specialist)**

Benefits Specialist: \_\_\_\_\_ Phone: \_\_\_\_\_

Chooses Working Healthy:  No  Yes, date \_\_\_\_\_

Premium Discussed  No  Yes, Willing To Pay Prior Medical Premium  No  Yes Current Premium  No  Yes

Comments: \_\_\_\_\_

\_\_\_\_\_  
ELIGIBILITY WORKER SIGNATURE DATE ATTACHMENTS

\_\_\_\_\_  
HCBS AUTHORIZED AGENT SIGNATURE DATE