

Attachment II

Implementation of Changes for TAF Cases 48 Months or Over on 10/1/08

		Scenario	Coding
1.	Loses Caretaker Hardship 1 Parent Household	<p>Missy and her 11 year old child have been on TAF assistance for 80 months. Missy lost her caretaker hardship as the 4310 completed by the doctor did not indicate her child needed full time care. An IST staffing is scheduled since one has never been completed. Missy has completed all assessments and there is no open CFS case. The IST recommends Missy be placed in a job training site for six months. The Program Administrator agrees to the IST's recommendation. Missy is scheduled with a work experience site. If Missy cooperates with the work assignment, the case will be reviewed in six months at the Program Administrators request.</p> <p>If Missy fails to cooperate with the work assignment, without good cause, her TAF case will close for the 60 month time limit.</p>	<p>PRAP is coded PX JOPR is coded NA/MD SESP is coded WXN for 30 hours (or less based on the formula of TAF plus Food Assistance, minus Child Support retained by the State), with a review set for six months.</p>

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2.	Undocumented Citizen 1 Parent Household Ineligible for Services	Jorge has 2 children. The children have been on assistance for 50 months. Jorge is a non-citizen, and works part-time, seasonal labor. The mother of the children is back in Mexico. Jorge speaks limited English. Jorge is mailed the X088 notice informing him of the 60 month lifetime limit to receive TAF. Jorge contacts his case manager, worried how he will care for his children if his cash is terminated. Jorge believes he could find better employment if he spoke English. This case is taken to the IST which refers Jorge to local resources who assist with undocumented citizens. Jorge's case will close when he reaches his 60 month time limit as he is ineligible for the Work Program due to his undocumented status.	None, there are no mandatory household members

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3.	OARS and Job Search Readiness 1 Parent Household	Joyce has been on TAF assistance for 103 months. She is in the OARS component. Joyce's youngest child is 8. A meeting between Joyce, the OARS advocate and the case manager is scheduled to collaborate services for Joyce. The EES case manager, the OARS advocate and Joyce discuss the programs in which she is currently participating. Joyce and the advocate agree Joyce is in a safe environment, which would enable her to cooperate with a work component. After reviewing the self-sufficiency agreement, it is determined Joyce could participate in Job Readiness Activities. Based on her OARS obligations, she would be able to participate 20 hours weekly.	PRAP is coded OR JOPR is coded NA/MD SESP is coded with OAR for 0 hours and JSR for 20 hours with a review date set for six months

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4.	<p style="text-align: center;">Hardship Coding CO 2 Parent Household Non-cooperation</p>	<p>Tory and Connie have been on assistance for 64 months. They have 3 children. Tory receives SSI and Connie has successfully completed various work components, but has yet to obtain employment. She is currently coded CO on PRAP. Connie has completed all assessments and there are no indications she has any barriers to employment. The case manager recommends Connie be placed in Job Search. The Program Administrator agrees this is an appropriate component, and requests an update in 30 days. At the scheduled appointment, Connie states she is needed in the home to care for the children, ages 4, 11, and 13, since Tony is unable to care for them. This has been discussed with Connie on previous visits, as she is able to receive child care subsidy through SRS. Connie is reminded of the 60 month lifetime limit to receive TAF, and of the services SRS can offer to assist in obtaining employment. Connie signs the new self-sufficiency agreement of 13 job contacts a week. Upon receipt of the first job contact sheet, it is shown to be invalid. Giving timely and adequate notice, this case is closed for failure to cooperate with work programs. Unless the household meets hardship criteria, the family will no longer be eligible for TAF assistance, as TAF has exceeded 60 months.</p>	<p>PRAP is coded PX JOPR is coded NA/MD SESP is coded JSR for 20 hours with a review date in 30 days</p>

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5.	DS Hardship Ends 2 Parent Household Closure at 60 months	<p>Candy and Jose have 4 mutual children. Jose is an undocumented citizen. Candy is currently in the DS hardship component. A hardship appointment is scheduled for 12/1/08. Candy and the children have received TAF for 53 months. Candy claims she suffers from Post Traumatic Stress Syndrome and has applied for Social Security, which is in appeal status. Kansas Legal Services represents her with this claim. Candy is given the medical form ES-4309 for her doctor to complete. When returned, it indicates Candy's condition is not controllable by medication at this time, and Candy is not able to work. The medical indicates this will last six months. Since all adults in the household do not meet a hardship criteria, DS is removed from PRAP. Because this case has never been staffed with an IST, the case manager takes this to the IST. IST recommends Candy continue with her Social Security application and recommends Jose be given local resource information for non-citizens.</p> <p>Six months later, Candy remains disabled, and is still unable to work, as per the latest Doctor statement. The following month, Candy call to let you know she has been approved for SSI. This case has received 60 months, there is no longer a hardship, and the TAF case should be closed.</p>	Case closure at 60 months, no hardship. PRAP is coded 60 to indicate Candy has used her 60 months of TAF assistance.

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6.	<p style="text-align: center;">Not currently participating 1 Parent Household Vocational Education</p>	<p>Megan and her 3 children have received TAF for 48 months. Megan has been in the ASE component for the last twelve months. She has not been participating in any work activities for the last 20 months. At the scheduled appointment, a Vocational Assessment is scheduled. When returned, it indicates Megan should focus on construction or heavy equipment operations. The local technical school has training for each of these fields, which require twelve months of attendance. Since this is a high demand occupation, and pays well, SRS will assist Megan in the Vocational Education Component. There is a \$50.00 application fee which SRS agrees to pay to the school. Megan is encouraged to apply for PELL Grants, so the tuition and fees will be covered. Since school does not start for 3 months, Megan is placed in a Work Experience (WXN) site to give her hands-on experience prior to entering school. Since Megan will not have completed school prior to reaching the sixtieth month, this case will need to have approval from the EES Supervisor and Program Administrator for continued TAF assistance past sixty months. If Megan’s case has not been staffed by an IST, then an IST staffing should occur.</p>	<p>PRAP is coded PX JOPR is coded NA/MD SESP is coded WXN for 3 months</p>

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7.	Not Participating 1 Parent Household IST Staffing	June has been on assistance for 70 months when the newly assigned case worker receives this file. The KSCares case was never opened when Joyce reapplied fourteen months ago. Initial assessments have been completed. The case manager schedules Joyce for an IST staffing. During the IST, it is noticed Joyce has dental issues, avoids eye contact, and covers her mouth when speaking. The IST recommends June complete a psychological evaluation, in order to give some guidance. The psychological report indicates low self-esteem and depression, but also reports June has an IQ in the 120's. The IST believes June could become self-sufficient if her dental issues were addressed, and the case manager, with the approval of the Program Administrator, agree June can receive some dental assistance, paid for with Work Program funds. The case manager also recommends June schedule and attend counseling from the local mental health center.	PRAP is coded PX JOPR is coded NA/MD SESP is coded MHC for six months

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8.	Not Participating 1 Parent Household Closure	Kent moved to a rural community with his 16 year old child and has to rely on neighbors and friends for transportation. He has been on TAF for 68 months and is coded UE on PRAP. Kent is scheduled for an appointment with an IST and does not attend. He calls later in the week and states his transportation did not show up, and would like another appointment. Kent habitually fails to keep subsequent appointments. Giving timely and adequate notice, Kent's case will close. Since he has received over 60 months of TAF assistance, he is ineligible to receive cash assistance in the future unless he meets hardship criteria.	PRAP is coded 60 to indicate Kent has used his 60 months of TAF assistance

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9.	Not Cooperating 1 Parent Household Reapplication	Lori had received 66 months of TAF assistance when her case was closed for failure to cooperate with the Vocational Assessment requested by the case manager when Lori claimed a medical disability. She reapplies and provides a doctor's statement indicating a disability which prevents employment. The case manager explains the Vocational Assessment is still needed and requests Lori schedule and keep an appointment to complete this. Until the Vocational Assessment is completed, Lori is ineligible to have her TAF reopened.	PRAP is coded 60 to indicate Lori has used her 60 months of TAF assistance.

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10.	Cooperating 1 Parent Household	Kathy has been on assistance for 73 months. She has two children in the home, and is currently working with Workforce Development in resume development and interview skills. PRAP is currently coded NH. She has completed CNA and computer training. An appointment is scheduled to meet with Kathy to review hardship and 60 month closure. The case manager explains Kathy must obtain employment in the near future, as she is over 60 months. Since her Workforce Development training is ending, Kathy is advised to begin job search activities. The Program Administrator agrees to allow Kathy's case to remain open for 30 days at a time, with the requirement Kathy report to the case manager weekly on her progress.	PRAP is coded PX JOPR is coded NA/MD SESP is coded JSR for 30 hours