

Rehabilitation Services

Community Based Work Assessment Agreement

WORK ASSESSMENT FOR _____
(Client Name)

COMMUNITY PARTNER _____

Rehabilitation Services (RS) is desirous of assessing the employment potential of its clients. This assessment is in part accomplished with the assistance and cooperation of various private/public parties. The community partner will provide an opportunity for the client to engage in and participate in the business of the partner by allowing the client to engage in the work activities of the community partner's regular work force. This assessment does not displace any of the community partner's workforce, does not relieve the community partner's employees of their respective duties and responsibilities, does not entitle the client to any employment at the community partner's place of business, and is not intended to be a benefit to the community partner's business.

RS will:

- 1) Make a determination of assessment need of the client.
- 2) Will develop a written individualized evaluation plan for the assessment community partner's place of business that does not exceed _____ hours over _____ period of time. (#of hours)
(date - date)
- 3) Contact the community partner to establish a work schedule and job tasks to be assessed.
- 4) Provide workers' compensation insurance coverage or similar coverage for the client regarding any reported accidents or injuries to the client or related to the clients activities while on the community partner's place of business.
- 5) Provide as needed or requested on-site supervision.
- 6) Compensate the client the sum of _____ for completion of the job assessment or for prorated share based on number of hours of assessment participation.

Client will:

- 1) Cooperate with DCF and community partner on the performance of the job assessment.
- 2) Maintain a log sheet verifying participation in the assessment activities while on the assessment site.
- 3) Be responsible for reporting compensation for participation in this assessment activity to the appropriate taxing authorities.
- 4) Notify RS and the community partner if unable to appear for the assessment time.
- 5) Adhere to the assessment times agreed upon by the parties.
- 6) Complete the assessment.
- 7) Abide by the community partner's policies and procedures.

Community Partner will:

- 1) Provide client with a job assessment.
- 2) Engage the client in various tasks related to the community partner's business.
- 3) Allow the client to engage in the agreed upon tasks for the assessment time determined and will only modify any tasks or times after consultation with RS.
- 4) Provide on-site supervision of client.
- 5) Allow RS representatives to monitor and observe client's performance while on the assessment site.
- 6) Provide feedback to RS regarding client's performance in the task.
- 7) Verify the client's log sheets by initialing the same.
- 8) Contact RS if deemed necessary by the community partner.
- 9) Provide assessment of the client in accordance with the individualized written evaluation plan.

Signed this ____ day of _____, 200__.

RS Staff

Client

Community Partner