

Section 9, Part 5

DEFINITIONS OF CASE STATUS PROCESS

The status system is a federally required method of tracking an individual's movement through major steps in the rehabilitation process. This coding system provides a common management tool for counselors, state agencies, and the federal Rehabilitation Services Administration.

STATUS

00	Referral	Indicates that a potential applicant has been referred to the agency.
02	Applicant	Indicates that an individual has applied for rehabilitation services by signing the service application.
04	Eligible Waiting List	The individual is on the order of selection waiting list. (Central Office Function – will not show on KMIS)
06	Extended Evaluation	The counselor has certified how the disabilities, and any other factors, result in a substantial impediment to employment, and there is a need to provide certain services to help determine if the individual can benefit from rehabilitation services in terms of an employment outcome.
08	Closed Before Eligibility	The individual may be ineligible or withdraw from agency consideration for other reasons.
10	Eligibility (Acceptance)	The counselor has certified how the disabilities, and any other factors, result in a substantial impediment to employment, and that the individual can benefit from rehabilitation services in terms of an employment outcome.
12	IPE Complete	An Individual Plan for Employment (IPE) is complete, having been jointly developed by the counselor and client to address those vocational and related problems identified as substantial impediments to employment on the eligibility certificate.
14	Counseling & Guidance	The IPE has started and the only major service is counseling/guidance or counseling/guidance and job placement.
16	Restoration	The IPE has started and the primary service is physical or mental restoration.
18	Training	The IPE has started and the primary service is training.
20	Ready to Work	Preparation for employment is complete and the client is ready to seek or begin work.
22	In Employment	The client's employment has started.
24	Services Interrupted	All services are interrupted from statuses 14-22.
26	Rehabilitation	Successful case closure.
28	Closed After IPE Services	Closed not rehabilitated after the IPE has started (at least one IPE service was provided).
30	Closed Before IPE Services	Closed not rehabilitated after eligibility (status 10) and before IPE services had begun (status 12).
32	Post-Employment Services	A post-employment IPE is developed to maintain or regain employment after a rehabilitated closure.
33	Closed From Post-Employment	The post-employment services are complete.
38	Closed From Waiting List	Closed directly from the order of selection waiting list. (Central Office Function – will not show on KMIS)