

**NOTIFICATION OF HCBS OR WORKING HEALTHY SERVICES  
REFERRAL/INITIAL ELIGIBILITY/ASSESSMENT/SERVICES INFORMATION**

**TO:** \_\_\_\_\_ **FROM:** \_\_\_\_\_

**I. CONSUMER INFORMATION:**

Name: \_\_\_\_\_ Medicaid ID No: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ SSN: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 Responsible Person/Contact: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

**II. ELIGIBILITY INFORMATION: (to be completed by EES Specialist or Social Worker)**

Working Healthy Referral	WORK Referral	Eligibility Information	HCBS Referral
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EES Specialist: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Medicaid Application: Date: \_\_\_\_\_ Case #: \_\_\_\_\_  
 Status: Pending Denial/Ineligible  
 Non-HCBS Approval (check one) Medical Card Spenddown Amount QMB/LMB Only  
 Working Healthy Approval, effective date Premium(s): \_\_\_\_\_  
 WORK approval, effective date \_\_\_\_\_  
 HCBS Approved, effective date HCBS Obligation: \_\_\_\_\_ Month: \_\_\_\_\_  
**Next Review Date:** \_\_\_\_\_ HCBS Obligation: \_\_\_\_\_ Month: \_\_\_\_\_  
 Comments: \_\_\_\_\_

**III. HCBS INFORMATION: (to be completed by Case Manager/IL Counselor)**

Medicaid Referral	Service Information
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Case Manager/ILC: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
 HCBS Waiver Type: \_\_\_\_\_ Placed on Waiting List: Yes, Date: \_\_\_\_\_ No  
 Waiver/LOC Threshold Met? Yes No Request Withdrawn Yes No  
 Chooses HCBS: Yes, Date: \_\_\_\_\_ No Monthly Cost (excluding average acute care costs): \_\_\_\_\_  
 Effective Date of HCBS Services (Approved By Program Manager or Other Authority): \_\_\_\_\_  
 WORK Service: Approved Denied Start Date: \_\_\_\_\_  
 Comments: \_\_\_\_\_

**IV. WORKING HEALTHY INFORMATION (to be completed by Benefits Specialist)**

Benefits Specialist: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Chooses Working Healthy: No Yes, date \_\_\_\_\_  
 Premium Discussed No Yes, Willing To Pay Prior Medical Premium No Yes Current Premium No Yes  
 Comments: \_\_\_\_\_

**ATTACHMENTS**

\_\_\_\_\_  
 ELIGIBILITY WORKER SIGNATURE DATE YES NO

\_\_\_\_\_  
 HCBS AUTHORIZED AGENT SIGNATURE DATE