Add a Person Warning Messages

Users will receive the **Hard Warning Message** below when trying to add a person to one of the old <u>PE</u> program blocks:

- Presumptive Eligibility Adult
- Presumptive Eligibility Children
- Presumptive Eligibility Pregnant Woman

Error! A person cannot be added to the PE Programs created prior to 7/10/2021. The 'Presumptive Eligibility' program block must be used.

When this message displays, return to the **Case Summary** page and select the *Presumptive Eligibility* program block.

Reapply Warning Messages

When clicking **Save and Return** from the **New/Reapplication Detail** page a warning message may display. These messages are categorized as either **Soft** or **Hard Warnings**.

- Soft Warning alerts the user to review the case to ensure that the:
 - Data used is correct
 - o Action taken is appropriate

Users will receive the **Soft Warning Message** below when they **Reapply** an application within the same month and year:

Error! You have chosen to reapply. An application already exists for the same month and year, are you sure you want to reapply?

NOTE: It is <u>NEVER appropriate to Reapply in this situation</u>. Click **Cancel** and see **Rescind Program** for information on the correct steps to take.

- Hard Warning requires the user to review and update the case data to save the record. Hard Warning messages occur when a user fails to enter all required information on Data Collection pages.
 - Users will receive the Hard Warning Message below when the View Date on the Case Summary page doesn't match the Beginning Date of Aid (BDA).



When this message displays, click **Cancel** to navigate back to the **Case Summary** page. Restart the **Reapply Program** process at STEP 1.

NOTE: It is *NEVER* appropriate to change the Beginning Date of Aid (BDA) to match the **View Date** as this will corrupt the case. You must restart the Reapplication process.

 Users will receive the Hard Warning Message below when the Application Date and the Beginning Date of Aid (BDA) are not in the same Month and Year:

Error! The Application Date and Beginning Date of Aid must be in the same month and year.

When this message displays, change the **Beginning Date of Aid** to match the month the application was received.

- Users will receive the Hard Warning Message below when trying to Reapply one
 of the old <u>PE</u> program blocks:
 - Presumptive Eligibility Adult

- o Presumptive Eligibility Children
- o Presumptive Eligibility Pregnant Woman

Error! PE Programs created prior to 7/10/2021 cannot be Reapplied. The 'Presumptive Eligibility' program block must be used.

When this message displays, return to the **Case Summary** page to restart the **Reapplication** process using the *Presumptive Eligibility* program block.

Rescind Warning Messages

Users will receive the **Hard Warning Message** below when the trying to **Rescind** one of the old <u>PE</u> program blocks:

- Presumptive Eligibility Adult
- Presumptive Eligibility Children
- Presumptive Eligibility Pregnant Woman

Error! PE Programs created prior to 7/10/2021 cannot be Rescinded. The 'Presumptive Eligibility' program block must be used.

When this message displays, return to the **Case Summary** page to restart the **Rescind** process using the Presumptive Eligibility program block.