

**LOW INCOME ENERGY ASSISTANCE PROGRAM (LIEAP)  
LANDLORD INFORMATION REQUEST**

1-375-3700

\_\_\_\_\_ has applied for assistance from the Low Income Energy Assistance Program (LIEAP), and we need your help to make an eligibility determination. Please answer the questions below and return the form by mail or fax **DCF LIEAP, 2601 S Oliver, Wichita, KS 67210** **FAX 1-888-543-3089**. If you have any questions please contact us by phone 316-337-6367 or email DCF.LIEAPWichita@ks.gov. Thank you.

Is the above named person currently residing at \_\_\_\_\_? Yes  No

If yes, how long at this address?  Years  Months Total people living at this address?

<b>Are utilities included in the rental charges?</b>	Yes	No			
<b>If yes, did the tenant pay the required amount of rent in at least two of the last three months?</b>	Yes	No			
<b>Does his/her dwelling space have a utility meter separate from other persons living at the address?</b>	Yes	No			
<b>Is the rent amount based on income? (such as Section 8, HUD, public or senior housing, etc.)?</b>	Yes	No			
<b>If yes, what amount of rent is the tenant required to pay?</b>	\$				
<b>What is the full market value rental amount?</b>	\$				
<b>Is the resident financially responsible for paying any utility bills?</b>	Yes	No			
<b>If yes, which ones (circle all that apply):</b>	Gas	Propane	Wood	Electricity	Other:
<b>Does the applicant pay the utility bill to the landlord or to the utility vendor?</b>	To Landlord		Direct to Vendor		
<b>What fuel is used to heat the residence?</b>	Gas	Propane	Wood	Electricity	Other:
<b>What type of heating system was built into the residence?</b>	Gas	Propane	Wood	Electricity	Other:

<b>Who are the utility vendors for this address?</b>	<b>Gas</b>	<b>Electricity</b>	<b>Other</b>
<b>Name of Utility Vendor:</b>			
<b>Address</b>			
<b>Account #</b>			

<b>Property Owner</b>	
<b>Name:</b>	
<b>Address City, ST Zip</b>	
<b>Phone:</b>	

<b>Landlord (If different from Owner)</b>	
<b>Name:</b>	
<b>Address City, ST Zip</b>	
<b>Phone:</b>	

x \_\_\_\_\_  
Owner Signature / Date

x \_\_\_\_\_  
Landlord Signature / Date