

WA587 Determine TMD When CTM Continued Past CE Date

At review, if applicants have active CTM benefits that exceed the CE Date and an increase in earned income that places them over CTM guidelines, EDBC will *not determine* TMD when running EDBC in the soonest unpaid month.

Example: A 05/2023 Review for PA, SP, and CH was returned timely but processed on 8/8/2023. All are active on CTM however the PA now has an increase in earned income that places the IBU over CTM income guidelines at Review.

In this scenario, since 08/2023 is already a paid month, the soonest unpaid month is 09/2023. The individual CE Date for all MEMs being reviewed must be changed to the last date of the last paid month for TMD to be approved.

1. From the **Case Summary** page, click **View Details** on the CTM Program Block.
2. Click the **Edit** button on the **Medical Detail** page.
3. Click the **Edit** button for a **Program Person** to update their CE date. The **Medical Person Detail** page displays next.
4. Click the **View CE History** button in the **Continuous Eligibility Periods** section of the page. This displays the **Continuous Eligibility History** page.
5. Click the **Edit** button to go to the **Continuous Eligibility Period Detail** page.
 - a. Enter the last paid month in the **CE Actual End Month** field.
 - b. Select an **Adjustment Reason** from the drop-down menu.
6. Click **Save and Return**.
7. Click **Close**.

NOTE: Repeat steps 3-7 for any other MEMs who need their CE updated.

8. Click **Save and Return**.