

# Medical KEES Review Updates

March 2023

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#### Part 1:

- Reviews & Reconsideration Periods 101
- EDBC 101
- RE Run Reason
- Rescind Without Review
- Run Without Review
- Refresher: Error Messages
  - EDBC
  - Negative Action
- Batches
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#### Part 2:

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- Scenarios
- Reminders



#### **Review Due Dates**



Changes that simplified and streamlined the setting of **Review Due** dates were made in the November 2022 Release too.

Before discussing these changes in more detail, let's review the concepts below which are related to **Review Due** dates.

# Continuous Eligibility (CE)

 Protects MEMs from losing coverage in most circumstances and only applies to MAGI Programs.

#### Program Level Review Due Dates

 Tells the Reviews Batch when to send a Review form to a household.

# Person Level Review Due Dates

- Tells the Reviews
   Batch who should
   be sent a Review
   form.
- Used to determine the <u>Program Level</u> Review Due date.

We'll go into more details about **Program Level** and **Person Level Review Due** dates next.

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## **Program Level Review Due Dates**



A <u>Program Level</u> Review Due date is set for the entire **Program** block. In KEES, it displays on several screens, most notably:

KEES Page	Section of the Page	Program Level Review Title	
Case Summary	Program block	Review Due Month	
EDBC Summary	Program Configuration	Review Due	
Medical Detail	Program Information	Review Due Month	

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## Person Level Review Due Dates

<u>Person Level</u> Review Due dates help determine the <u>Program Level</u> Review Due date. <u>Person Level</u> Review Due dates have always existed in KEES but will now be visible to workers.

A <u>Person Level</u> Review is set for each *Active* Member (MEM) of the Program block and is based on their:

- Continuous Eligibility (CE) Period The Review Due date will be set to the ending of the Person's Continuous Eligibility. This is done to ensure the MEM:
  - Continues to receive coverage throughout their entire CE period.
  - Is Reviewed at the *end* of their CE Period to determine if they are still eligible.
- Aid Code Non-CE aid codes, such as Medically Needy (MDN) and Long-Term Care (LTC) will be set to 12 months.
  - TB aid codes will be set to 6 months.
- Age Due to the ending of their Continuous Eligibility, the Review Due date for those turning 19 years old will be set for the month of their birthday.

**NOTE:** Person Level Reviews are not set for those approved for SOBRA.

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## Person Level Review Due Dates



<u>Person Level</u> Review Due dates now display in the <u>Program Configuration</u> section of the <u>EDBC Summary</u> page.

Review Due was added to the Program Configuration Name section. It displays the <u>Person Level</u> Review for each *Active* MEM on the Program block.

This field was added to provide workers with a more comprehensive or complete view as to how the **Program Level Review** is determined.

The **Review Due** field is blank when a consumer has not been assigned a **Review Due** date or is not an *Active* **MEM**.



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#### Program & Person Level Review Due Dates



Program Level and Person Level Reviews are set when a Regular EDBC is run.

Regular EDBCs are labeled as such in the EDBC Information section of the EDBC Summary page.



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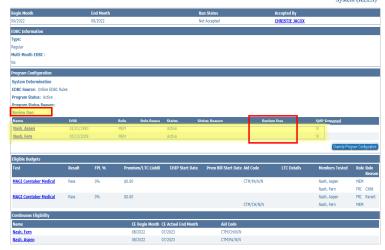
## Program & Person Level Review Due Dates

Kansas Eligibility Enforcement System (KES)

The exception to this is running EDBC for a Prior Medical month. When this occurs, the <u>Program Level</u> and <u>Person Level</u> Review Due dates will be blank for each Prior Medical month.

Once **EDBC** is run for the month of application, both the <u>Program</u>
<u>Level</u> and <u>Person Level</u> Review
<u>Due</u> dates display.

**Example**: Aspen applies for herself and her 13-year-old daughter Fern in the month of 11/2022. She also requests Prior Medical for them.



No <u>Program</u> or <u>Person Level</u> Review Due dates display for the Prior Medical Months of 08/2022—10/2022.

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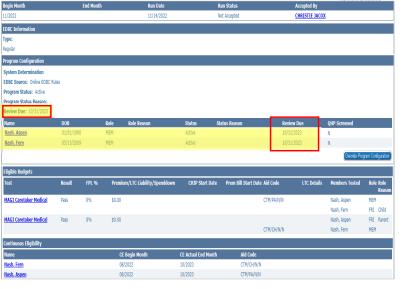
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## Program & Person Level Review Due Dates

Kansas Eligibility Enforcement System (KEES)

#### Example continued:

When EDBC is run for the month of application, 11/2022, the <u>Program Level</u> and <u>Person Level Review</u> <u>Due</u> dates display for Aspen and Fern.



## EDBC: Program Level & Person Level Review Due Dates

With this November 2022 Release, adjustments were made to both <u>Program Level</u> and <u>Person Level</u> Reviews. When a *Regular EDBC* is run, KEES now checks the <u>Program Level</u> and <u>Person Level</u> Review dates for all *Active* **MEMs** to determine if the **Review Due** dates should be:

- Created
- Updated to match the earliest <u>Person Level</u> Review Due date
- · Left as is



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## EDBC: Program Level & Person Level Review Due Dates

This check occurs with every EDBC Run Reason and includes when a Run Reason is not selected.





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## EDBC: Program Level & Person Level Review Due Dates

The purpose of this change is to ensure that all **MEMs** are redetermined for eligibility at the end of their **Continuous Eligibility** period/**Review Due** date.

<u>Program Level</u> and <u>Person Level</u> Review Due dates that have already been set should <u>not</u> be updated when running EDBC for already issued months.

We'll look at some examples next.



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## Program & Person Level Review Due Dates-Scenario 1

Tessa ap	Tessa applies for her daughter Esther who is approved for SSI in 02/2022.									
Names	Aid Code	EDBC Benefit Month	EDBC Run Reason	Person Level Review	Program Level Review	Person Level Review Due Date	Program Level Review Due Date			
Esther	SSI	02/2022	Blank	Created	Created	01/2023	01/2023			

#### Tessa contacts the Clearinghouse on 06/13 to add her son Dylan to the case.

Names	Aid Code	EDBC Benefit Month	EDBC Run Reason	Person Level Review	Program Level Review	Person Level Review Due Date	Program Level Review Due Date
Esther	SSI	06/2022	Blank	Left as is	Left as is	01/2023	01/2023
Dylan	PLN	06/2022	Blank	Created	Left as is	05/2023	01/2023

Although Dylan has been added, the **Program Level Review Due** date remains set to the earliest **Person Level Review** date – Esther's 01/2023.

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## Program & Person Level Review Due Dates-Scenario 2a

Names	Aid Code	EDBC Benefit Month	EDBC Run Reason	Person Level Review	Program Level Review	Person Level Review Due Date	Program Level Review Due Date
Lucas	PLT	03/2022	Blank	Created	Created	03/2023	03/2023

Monique contacts the Clearinghouse on 08/16 to report that her 11-year-old nephew Kaden has moved into the house and needs coverage. Kaden is approved for PLN.

Names	Aid Code	EDBC Benefit Month	EDBC Run Reason	Person Level Review	Program Level Review	Person Level Review Due Date	Program Level Review Due Date
Lucas	PLT	08/2022	Blank	Left as is	Left as is	03/2023	03/2023
Kaden	PLN	08/2022	Blank	Created	Left as is	07/2023	03/2023

Although Kaden has been added, the <u>Program Level Review Due</u> date remains set to the earliest <u>Person Level Review</u> date – Lucas' 03/2023.

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## Program & Person Level Review Due Dates-Scenario 2b

Monique fails to pay Lucas' Premium for several months. Batch EDBC picks up the program to *Discontinue* his coverage on 10/08/2022.

Names	Aid Code	EDBC Benefit Month	EDBC Run Reason	Person Level Review	Program Level Review	Person Level Review Due Date	Program Level Review Due Date
Lucas	PLT	11/2022	Blank	Left as is	Updated	03/2023	07/2023
Kaden	PLN	11/2022	Blank	Left as is	Updated	07/2023	07/2023

Because Lucas is no longer an *Active* **MEM**, the <u>Program Level Review Due</u> date has been updated to match the earliest *Active* <u>Person Level Review Due</u> date, which is Kaden's.

Lucas' Person Level Review Due date will not display because he is no longer an Active MEM.

#### Program & Person Level Review Due Dates-Scenario 2c

Monique pays Lucas' past-due Premiums on 10/28. A worker picks up the task to add Lucas back to the case on 11/10.

Names	Aid Code	EDBC Benefit Month	EDBC Run Reason	Person Level Review	Program Level Review	Person Level Review Due Date	Program Level Review Due Date
Lucas	PLT	11/2022	Blank	Left as is	Updated	03/2023	03/2023
Kaden	PLN	11/2022	Blank	Left as is	Updated	07/2023	03/2023

As Lucas is once again an *Active* **MEM**, the <u>Program Level</u> Review Due date has been updated to match the earliest *Active* <u>Person Level</u> Review Due date; it has changed back to Lucas' 03/2023 <u>Person Level</u> Review.

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#### Program & Person Level Review Due Dates-Scenario 3

Marcus applies for his children, Ava and Sofia; both are approved for coverage. Sofia turns 19 on 05/02/2023.

Names	Aid Code	EDBC Benefit Month	EDBC Run Reason	Person Level Review	Program Level Review	Person Level Review Due Date	Program Level Review Due Date
Ava	PLN	10/2022	Blank	Create	Create	09/2023	09/2023
Sofia	PLN	10/2022	Blank	Create	Create	05/2023	09/2023

Ava's <u>Person Level</u> Review is set for 12 months as she qualifies for a Medical Program with Continuous Eligibility. Sofia's <u>Person Level</u> Review is auto-set for the month she turns 19, 05/2023.

The Program Level Review is set to 09/2023 to match Ava's Person Level Review Due date .

It is <u>not</u> set to match Sofia's earlier <u>Person Level</u> Review. This is because Sofia's <u>Person Level</u> Review has been set for the month she turns 19. Her <u>Person Level</u> Review Due date will ensure that she is picked up by the *Child Turns 19 Batch* and sent a Review to redetermine her eligibility.

## Program & Person Level Review Due Dates-Scenario 4a

In 10/2020, Stella applies for her 17-year-old daughter Nyla who is approved for PLN coverage.								
Names	Aid Code	EDBC Benefit Month	EDBC Run Reason	Person Level Review	Program Level Review	Person Level Review Due Date	Program Level Review Due Date	
Nyla	PLN	10/2020	Blank	Create	Create	09/2021	09/2021	

Nyla's **Person Level Review** is set for 12 months as she qualifies for a Medical Program with Continuous Eligibility.

The <u>Program Level Review</u> is set for 09/2021 to match Nyla's <u>Person Level Review</u>.

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#### Program & Person Level Review Due Dates-Scenario 4b

On 11/04/2022, Stella calls the Clearinghouse to report that her 13-year-old nephew Darius has moved into the home and needs coverage. Due to PHE, Nyla continues to receive coverage even though she turned 19 in 08/2022.

Names	Aid Code	EDBC Benefit Month	EDBC Run Reason	Person Level Review	Program Level Review	Person Level Review Due Date	Program Level Review Due Date
Nyla	PLN	11/2022	Blank	Create	Create	03/2023	03/2023
Darius	PLN	11/2022	Blank	Create	Create	10/2023	03/2023

Darius' <u>Person Level</u> Review Due date is set for 12 months as he qualifies for a Medical Program with Continuous Eligibility. At this point, the <u>Program Level</u> Review matches Darius' 10/2023 <u>Person Level</u> Review.

Per the *May 2022 Release EDBC Override for PHE* instructions (in the <u>05/13/2022 Dispatch</u>), Nyla's **EDBC** determination is overridden to extend her **Continuous Eligibility** by 4 months to 03/2023. Although Nyla's CE has been extended, her new <u>Person Level</u> Review Due date will not display until **EDBC** is **Accepted** and **Saved.** 

When **EDBC** is **Accepted** and **Saved**, the **Program Level Review Due** date resets to the earliest **Person Level Review**, which is Nyla's 03/2023.

#### Overridden or Manual EDBCs



The adjustments made to <u>Program Level</u> and <u>Person Level</u> Review Due dates also applies to **Overridden** and **Manual EDBCs**. For these types of **EDBCs**, KEES checks the <u>Program Level</u> and <u>Person Level</u> Review dates for all *Active* **MEMs** to determine if the Review Due date should be:

- Created
- Updated to match the earliest Person Level Review
- · Left As Is

The purpose of this change is to ensure that all **MEMs** are redetermined for eligibility at the end of their **Continuous Eligibility** period/**Review Due** date.

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#### Overridden or Manual EDBCs



**NOTE:** Changes made when overriding someone from *Denied* or *Discontinued* to an *Active* **Status** will **not** display for **Person Level Reviews** until **EDBC** is **Accepted** and **Saved**.

In these situations, a <u>Program Level Review</u> will display when there is already at least 1 other *Active* **MEM** receiving coverage. The <u>Program Level</u> Review will match the already *Active* **MEM's** <u>Person Level</u> Review Due date.

If an *Active* **MEM** is **not** already on the case, the **Program Level Review** will **not** display for an overridden **EDBC** until a worker **Accepts** and **Saves EDBC**.

#### Overridden or Manual EDBCs



Although the changes are not immediately visible, workers need to trust that KEES worked, **Accept**, and **Save** the overridden **EDBC**.

Once this has been done, the best practice is for workers to review the **EDBC Results** to ensure that the **Person Level Review Due** date has been correctly set for the **MEM**. The **Program Level Review Due** date should also be reviewed via the **EDBC Results** or **Case Summary** pages.

Workers need to create a ticket for the KEES Help Desk if the <u>Person Level</u> or <u>Program Level</u> Reviews did not update as expected.

Remember to check the **EDBC Results** and **Case Summary** pages <u>before</u> contacting the KEES Help Desk .

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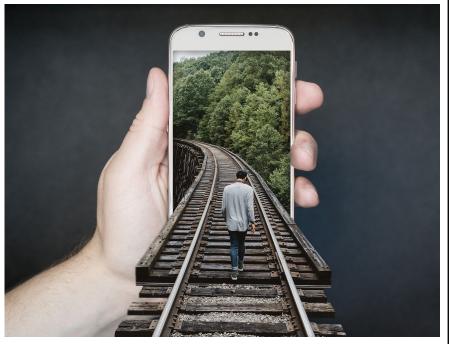
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# Scenarios

Now that we have reviewed the various functionality changes associated with Reviews, it's time to walk through some scenarios to see how everything fits together.





Mia completes an application for herself and her son Max. They are both approved for CTM coverage and have CE through 12/2022.

Mia forgets to return her review, so their coverage ends on 01/01/2023. Both Mia and Max have a *Reconsideration Period* of 01/2023—03/2023.

In mid-January, Mia calls the Clearinghouse to report that her 16-year-old sister, Ella, has moved in with her. Ella needs medical coverage as she is pregnant and has an expected due date of 06/15/2023.

A worker picks up the task to add Ella. When reviewing the case, the worker notes that it was *Discontinued* 01/2023 for *Failure to Return Review* and that both members are currently in a *Reconsideration Period* ending 03/31/2023.

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#### Rescind Without Review-Scenario 1 Mia

Mia completes an application for herself and her son Max. They are both approved for CTM coverage and are CE through 12/2022.

Names	Aid Code	EDBC Benefit Month	Pending Application	Program or Person Level Review Due	Reconsideration Period	Person Status	Program Level Review Due Date
Mia	CTM	01/2022	Yes	No	No	Active	12/2022
Max	CTM	01/2022	Yes	No	No	Active	12/2022

Mia forgets to return her review, so their coverage ends on 01/01/2023. Both Mia and Max have a Reconsideration Period of 01/2023—03/2023.

Names	Aid Code	EDBC Benefit Month	Pending Application	Program or Person Level Review Due	Reconsideration Period	Person Status	Program Level Review Due Date
Mia		01/2023	No	Yes	Yes	Discontinued	12/2022
Max		01/2023	No	Yes	Yes	Discontinued	12/2022

In mid-January, Mia calls the Clearinghouse to report that her 16-year-old sister, Ella, has moved in with her. Ella needs medical coverage as she is pregnant and has an expected due date of 06/15/2023. A worker picks up the task to add Ella. When reviewing the case, the worker notes that it was *Discontinued* 01/2023 for *Failure to Return Review* and that both members are currently in a *Reconsideration Period* ending 03/31/2023.



Before adding Ella, the **Program** block must be reopened. To do so, the worker starts by setting the Program's **View Month** to 01/01/2023 as this is the month the case was *Discontinued*.

Once the View Month is set correctly, the worker clicks View Details.



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#### Rescind Without Review: Scenario 1 Mia



On the **Medical Detail** page, the worker clicks **Edit**. Once the page redisplays, he scrolls to the **Program Persons** section.

The worker has the choice to use either the **Rescind** or **Reapply** button.

Using **Rescind** will reopen the *Discontinued* **Program** block and protect the household's *Reconsideration Period*. This is important as the *Reconsideration Period* prevents a gap in their coverage if they complete the Review process during this time frame.



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If the worker chooses to use **Reapply** instead, he will <u>break</u> Mia and Max's *Reconsideration Period*.

This is because **Reapply** creates a brand *new* application for the Program with no connection to Mia and Max's previous CTM coverage. Without a connection to their previous coverage, Mia and Max's *Reconsideration Period* ceases to exist and they won't display on the **Program** block.



This will cause both of them to have a gap in their coverage if they return and complete their Review.

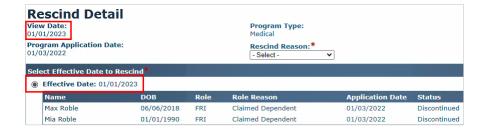
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#### Rescind Without Review: Scenario 1 Mia



On the **Rescind Detail** page, the worker notes that the **View Date** is correctly set for 01/01/2023. The Program <u>must</u> be reopened in 01/2023 as:

- This is when the Program was Discontinued.
- EDBC must be run in chronological order starting with the earliest *Pending* month.



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Now he must choose a **Rescind Reason**. He selects *Rescind Without Review* as the **Rescind Reason** to reopen the case. Using *Rescind Without Review* will allow the worker to:

- Add Ella to the Program and determine her eligibility for the month of 01/2023
- Maintain Mia and Max's Reconsideration Period of 01/2023—03/2023

The worker notes the **Effective Date** of 01/01/2023 correctly matches the **View Month**. He then clicks **Save and Return**.



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#### Rescind Without Review: Scenario 1 Mia



When the **Medical Detail** screen redisplays, the worker sees that the **Program** and **Person Statuses** have been updated to *Pending*.

To keep these changes, the worker clicks the **Save and Return** button.



Placing Mia and Max back in *Pending* **Status** doesn't mean we are reopening the case to provide them with coverage. They are being placed back in a *Pending* **Status** in order to determine Ella's eligibility. When EDBC is run, both Mia and Max will be *Discontinued* for *Failure to Return Signed Review*.



If you realize you made a mistake in this process, do not try to fix it yourself. While the desire to fix your own mistakes is good, this is <u>not</u> the case when it comes to **Rescind** and **Reapply** errors.

# These errors must be sent to the KEES Help Desk to correct!

KEES Help Desk staff have special security that allows them to easily fix **Rescind** and **Reapply** errors as long as workers haven't tried to correct it themselves.

Trying to fix **Rescind** and **Reapply** errors on your own ends up breaking the case more, which increases the amount of time and work the KEES Help Desk needs to correct it.



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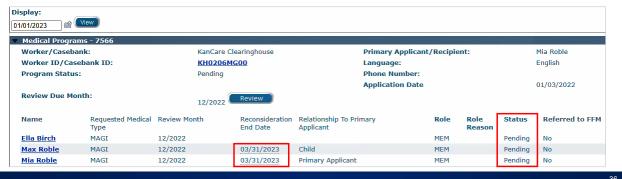
#### Rescind Without Review: Scenario 1 Mia



Now that the **Program** block has been reopened, the worker can add Ella to the case.

When he is finished, he notes that:

- Ella is Pending.
- The Reconsideration Period for Mia and Max has been protected and is still active through 03/31/2023.





After all **Data Collection** pages have been updated for Ella the worker is ready to **Run EDBC**.

Because the worker had to **Rescind** in 01/2023, he knows he must **Run EDBC** for this month first. This is done because:

- The month is in Pending Status and needs to be processed.
- EDBC should always be run in chronological order, starting with the earliest Pending month.

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#### Rescind Without Review: Scenario 1 Mia



Because the worker is running **EDBC** for the **Benefit Month** of 01/2023 and the Program Review is due 12/2022, KEES will force you to use a **Run Reason**.

The worker selects a **Run Reason** of *Run Without Review* to protect Mia and Max's *Reconsideration Period*.

If he were to choose another **Run Reason**, Mia and Max would be approved for coverage in error because they haven't returned their Review yet.

Note: Run Without Review should be used for all months EDBC is run, until a High Dated EDBC is received.



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On the **EDBC Summary** page we see that Ella has been approved for PLN/C3 coverage for the month of 01/2023. Her **Person Level Review Due** date is set to 06/30/2024 as she is eligible to receive 12 months of Postpartum coverage. As Ella is the only *Active* **MEM**, the **Program Level Review Due** date was also set to 06/30/2024.

Because Run Without Review was used to run EDBC, Mia and Max remain Discontinued for Failure to Return Signed Review.



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#### Rescind Without Review: Scenario 1 Mia



The worker continues to Run and Accept and Save EDBC through the Come-up month.

As the worker does so, she notes that only Ella appears in the Program Configuration for the months of 02/2023 and 03/2023. This is because Ella is the only Active MEM since Mia and Max remain *Discontinued* for *Failure to Return Signed Review*.



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Returning to the **Case Summary** page, the worker notes that the **Program Status** is now *Active*. Ella is also *Active* while Mia and Max remain *Discontinued*.

Additionally, their Reconsideration Periods have been protected. This means that if Mia returns and completes the Review process before 03/31/2023, she and Max will not have a gap in coverage.



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## Rescind Without Review: Scenario 1 Mia



Ella's Approval **NOA** contains information about her coverage as well as the *Reconsideration Periods* of Mia and Max.

We have approved your application for Medical Assistance beginning 10/01/2022 for the following individuals:

Ella Birch

People eligible for coverage will get a medical ID card. We will end a medical card to new members. If you need a medical card replacement, call 1-866-305-5147. Show the card to all medical providers when you get services. If you do not show your card, you may have to pay the bill.

Some members will get the medical card through KanCare. People in KanCare must have a health plan. We will send an enrollment packet telling what KanCare health plan you have been assigned. It will also tell you how to change plans. The health plan will send a welcome packet and the medical card in a few days.

Ella Birch has been approved for Medical Assistance Starting 01/01/2023.

The Medicaid ID number is: 00110575298.

Ella Birch will receive Medical Assistance under the Poverty Level Medical – Child program for 10/01/2022.

These re your benefits until otherwise notified.

We have approved your application for KanCare Pregnant Woman medical assistance for Ella Birch, as of 01/01/2023 through 12 months postpartum.

You must let us know when your baby is born. Your baby will probably get medical assistance also.

This action is based on Kansas Economic and Employment Services Manual section(s) 2000.

This action is based on Kansas Medical Assistance Manual section(s) 2000



The following person(s) in the household have not returned their review. Failure to do so may result in a gap in coverage. They have until the following dates to return the signed review: 03/31/2023—Mia Roble, Max Roble. If a review form has been returned, please call us as soon as possible. We may be able to help them keep their insurance.

The 06/2024 **Program Level Review Due** date mentioned in the last paragraph refers to Ella.

All persons eligible for Medical Assistance must be reviewed periodically. Your program's next review will be due 06/2024. If we require additional information from your household to complete your review, you will receive a notification before it is due. Failing to complete the review in a timely manner may result in loss of coverage.

You must tell us certain changes in your household within 10 days. We want you to get the right

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#### Rescind Without Review: Scenario 2 Aiden



Aiden completes an application for himself and his son Ethan. They are both approved for CTM coverage and are CE through 12/2022 .

Aiden fails to return their review and coverage ends on 12/31/2022. Both Aiden and Ethan have a *Reconsideration Period* of 01/2023—03/2023.

In January, Aiden calls the Clearinghouse to report that his 10-year-old nephew Silas has moved into the household and needs coverage.

A worker picks up the task to add Silas. When reviewing the case, the worker notes that it was *Discontinued* 01/01/2023 for *Failure to Return Review* and that both members are currently in a *Reconsideration Period* ending 3/31/2023.

#### Run Without Review - Scenario 2 - Aiden



Aiden completes an application for himself and his son Ethan. They are both approved for Caretaker Medical (CTM) coverage and are continuously eligible through December 2022. Aiden fails to return his Review, so their coverage ends on 12/31/2022. Both Aiden and Ethan have a Reconsideration Period of 01/2023 through 03/2023. In January, Aiden calls the Clearinghouse to report that his ten-year-old nephew, Silas, has moved into the household and needs coverage.

Names	Aid Code	EDBC Benefit Month	EDBC Run Reason	Person Level Review	Program Level Review	Person Level Review Due Date	Program Level Review Due Date
Aiden	CTM	11/2022	Blank	12/31/2022	12/31/2022	12/2022	12/2022
Ethan	CTM	11/2022	Blank	12/31/2022	12/31/2022	12/2022	12/2022

A worker picks up the task to add Silas. When reviewing the case, the worker notes that it was discontinued January 1, 2023, for Failure to Return Review and that both members are currently in a Reconsideration Period ending March 31, 2023. Before adding Silas, the Program must be reopened.

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#### Rescind Without Review: Scenario 2 Aiden



Before adding Silas, the **Program** block must be reopened. To do so, the worker starts by setting the **View Month** to 01/01/2023 as this is the month the Program was *Discontinued*.

Once the View Month is set correctly, she clicks **View Details** to go to the **Medical Detail** page. Once there, she clicks **Edit**.





The worker has the choice to use either the **Rescind** or **Reapply** button.

If the worker chooses to use **Reapply** instead, she will <u>break</u> Aiden and Ethan's *Reconsideration Period*.

This is because **Reapply** creates a brand *new* application for the Program with no connection to Aiden and Ethan's previous CTM coverage. Without a connection to their previous coverage, Aiden and Ethan's *Reconsideration Period* ceases to exist.

This will cause them to have a gap in coverage if they return their Review by 03/31/2023 and are still eligible.

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#### Rescind Without Review: Scenario 2 Aiden



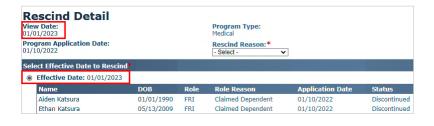
She chooses **Rescind** as she needs to reopen the *Discontinued* **Program** in order to add Silas in the month of 01/2023 while still protecting the *Reconsideration Period* for Aiden and Ethan.





On the **Rescind Detail** page, the worker notes that the **View Date** is correctly set to 01/01/2023. The Program must be reopened in 01/2023 as:

- This is when the Program was Discontinued.
- EDBC must be run in chronological order starting with the earliest *Pending* month.



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#### Rescind Without Review: Scenario 2 Aiden



Now she must choose a **Rescind Reason**. She selects *Rescind Without Review* as the **Rescind Reason** to reopen the case. Using *Rescind Without Review* will allow the worker to:

- Add Silas to the Program and determine his eligibility for the month of 01/2023.
- Maintain Aiden and Ethan's Reconsideration Period of 01/2023—03/2023.



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Clicking **Save and Return** twice returns the worker to the **Case Summary** page. After using *Rescind Without Review*, the **Program Status** and **Person Status** for 01/2023 has been changed to *Pending*.

The worker can now add Silas to the case; she does so by following the standard eligibility process to add a person to a Program.

When she is finished, she notes that:

- · Silas is Pending
- The Reconsideration Period for Aiden and Ethan has been protected and is still active through 03/31/2023.



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## Rescind Without Review: Scenario 2 Aiden



If you realize you made a mistake in this process, do not try to fix it yourself. While the desire to fix your own mistakes is good, this is <u>not</u> the case when it comes to **Rescind** and **Reapply** errors.

# These errors must be sent to the KEES Help Desk to correct!

KEES Help Desk staff have special security that allows them to easily fix **Rescind** and **Reapply** errors as long as workers haven't tried to correct it themselves.

Trying to fix **Rescind** and **Reapply** errors on your own ends up breaking the case more, which increases the amount of time and work the KEES Help Desk needs to correct it.





After all **Data Collection** pages have been updated for Silas the worker is ready to **Run EDBC**.

Because the worker had to rescind in 01/2023, she knows she must **Run EDBC** for this month first. This is done because:

- This is the first month in Pending Status and needs to be processed.
- EDBC should always be run in chronological order, starting with the *earliest Pending* month.

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#### Rescind Without Review: Scenario 2 Aiden



Because the worker is running **EDBC** for the **Benefit Month** of 01/2023 and the **Program Review** is due 12/2022, KEES will force you to use a **Run Reason**.

The worker selects a **Run Reason** of *Run Without Review* to protect Aiden and Ethan's *Reconsideration Period* and to place them back in a *Discontinued* **Status**.



If she were to choose another **Run Reason**, Aiden and Ethan would be approved for coverage in error because they haven't returned their Review yet.





She selects the **Benefit Month** of 01/2023 and a **Run Reason** of *Run Without Review.* 

Run Without Review is selected because a Review hasn't been received for Aiden and Ethan.

Using Run Without Review will determine eligibility for Silas while protecting the Reconsideration Periods for Aiden and Ethan.

Our worker runs EDBC.

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#### Rescind Without Review: Scenario 2 Aiden



On the **EDBC Summary** page we see that Silas has been approved for PLN/C3 coverage for the month of 01/2023 and is CE through 12/2023.

Because Run Without Review was used to Run EDBC, Aiden and Ethan remain Discontinued for Failure to Return Signed Review.



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The worker continues to Run and Accept and Save EDBC through the Come-up month.

Returning to the **Case Summary** page, the worker notes that the **Program Status** is now *Active*. Silas is also *Active* while Aiden and Ethan remain *Discontinued*.

Additionally, their *Reconsideration Periods* have been protected. This means that if Aiden returns and completes the Review process before 03/31/2023, he and Ethan will *not* have a gap in coverage.

Note: Run Without Review should be used for all months EDBC is run, until a High Dated EDBC is received.



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#### Rescind Without Review: Scenario 2 Aiden

Kansas Eligibility Enforcement System (KEES)

Silas' Approval NOA includes information about Aiden and Ethan's Reconsideration Period.

We have approved your application for Medical Assistance beginning 01/01/2023 for the following individuals:

People eligible for coverage will get a medical ID card. We will send a medical card to new members. If you need a medical card replacement, call 1-866-305-5147. Show the card to all medical providers when you get services. If you do not show your card, you may have to pay the bill.

Some members will get the medical card through KanCare. People in KanCare must have a health plan. We will send an enrollment packet telling what KanCare health plan you have been assigned. It will also tell you how to change plans. The health plan will send a welcome packet and the medical card in a few days.

Silas Tanoak has been approved for Medical Assistance starting 01/01/2023.
The Medicaid ID number is: 00110575304.

Silas Tanoak will receive Medical Assistance under the Poverty Level Medical - Child program for 09/01/2022. These are your benefits until otherwise notified.

This action is based on Kansas Economic and Employment Services Manual section(s) 2000.

This action is based on the Kansas Medical Assistance Manual section(s) 2000.

This action is based on the Kansas Medical Assistance Manual section(s) 2000.

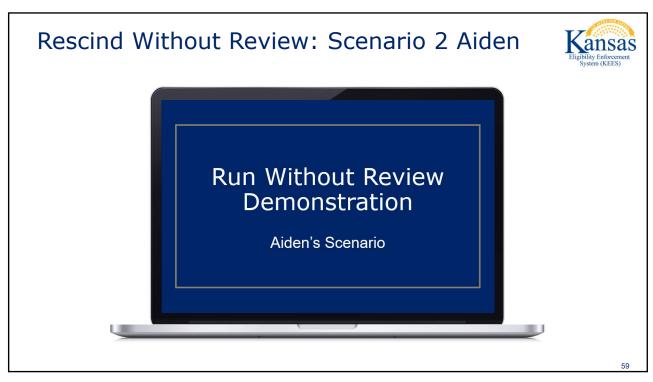


The following person(s) in the household have not returned their review. Failure to do so may result in a gap in coverage. They have until the following dates to return the signed review. 03/31/2023 – Ethan Katsura, Aiden Katsura If a review form has been returned, please call us as soon as possible. We may be able to help them keep their insurance.

All persons eligible for Medical Assistance must be reviewed periodically. Your program's next review will be due 12/2023. If we require additional information from your household to complete your review, you will receive a notification before it is due. Falling to complete the review in a timely manner may result in loss of coverage.

You must tell us about certain changes in your household within 10 days. We want you to get the right medical insurance for your household. Please help us by reporting all changes in your household as soon as they happen.

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## Review Type Determination Batch



With the ending of PHE, the *Medical Review Type Determination Batch* will start running again. This Batch is run monthly to identify:

- Consumers who have a Review Due.
- The type of Review that needs to be sent, such as Passive, Pre-Populated, etc.... If a household has multiple types of reviews due, the Batch will choose the most comprehensive one.
- This Batch has been updated to ensure that all members of a HH receive the applicable Review related correspondence.

## **Reviews & Non-Compliance**



Sometimes when a review is received it needs to be pended for additional information that is needed to redetermine the household's eligibility.

If the household fails to provide the information, workers use the **Non-Compliance** page to discontinue coverage.

To correctly discontinue Reviews, the Non-Compliance page must be coded as:

- Type: Failure to Provide
- Reason: Information needed for Medical eligibility

No other **Type** or **Reason** codes should be used for Reviews as they will break the *Rescind Without Review* functionality on a case.



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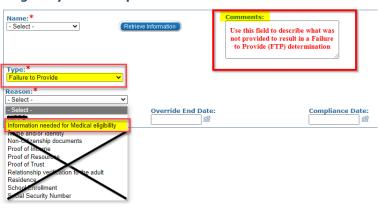
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## Reviews & Non-Compliance



Workers should also use the **Comments** box or field to note the specific information that the household failed to provide.

#### **Eligibility Non-Compliance Detail**



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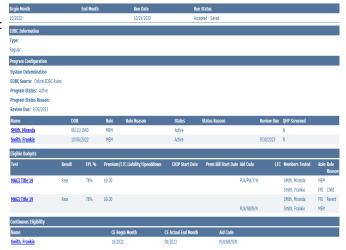
## **SOBRA Post-PHE**

Kansas Eligibility Enforcement System (KEES)

As you know, PHE has extended the coverage of our consumers including those who receive SOBRA. Since PHE has been with us for several years, we will briefly review how SOBRA cases will function in KEES when PHE ends.

When PHE ends, SOBRA cases will not have:

- Review Due dates
- Person Level Review dates
- Continuous Eligibility dates



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